**Notification template for informing competent authorities in host Member States on cross border activities of credit servicers**

**(Annex – EBA Guidelines of 05/03/2024)[[1]](#footnote-1)**

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| **Section 1: Notification about a credit servicer providing or intending to provide credit servicing activity in a host Member State (select one):** | **Type of notification** |
| 1. Initial notification2. Update3. Time-critical notification about withdrawal of authorization to provide credit servicing activity4. Time-critical notification about withdrawal of authorisation to receive and hold funds from borrowers5. Notification that a credit servicer stops or intends to stop providing credit servicing activities in the host Member State |  |
| **Section 2: Information for inclusion in the host Member State’s list or register on the credit servicer** | **Credit servicer** |
| Home Member State where the credit servicer has been authorized |  |
| Host Member State that is being notified that a credit servicer provides or intends to provide credit servicing activities in its jurisdiction |  |
| Legal Entity Identifier (LEI) (if available) |  |
| National unique identification number assigned by the CA of the home Member State |  |
| Legal name (including legal form of the company) / + Commercial name if different from legal name (in Latin letters) |  |
| Legal name (including legal form of the company) / + Commercial name if different from legal name (non-Latin – if applicable) |  |
| Address of the credit servicer’s head office or its registered office in the home MS |  |
| * Country
 |  |
| * Town/ City
 |  |
| * Post code
 |  |
| * Street
 |  |
| * Street number
 |  |
| Address of the branch in the host Member State where the credit provides or intends to provide credit servicing activities (if applicable) |  |
| * Country
 |  |
| * Town/ City
 |  |
| * Post code
 |  |
| * Street
 |  |
| * Street number
 |  |
| Contact details of the credit servicer relevant for the host Member State (at least one to be provided, multiple mentions possible): |  |
| * Email address
 |  |
| * Web form
 |  |
| * Post mailing address
 |  |
| * Telephone number
 |  |
| Contact details for managing consumer complaints by the credit servicer according to Article 24(1) of Directive (EU) 2021/2167 (at least one to be provided, multiple mentions possible): |  |
| * Email address
 |  |
| * Web form
 |  |
| * Post mailing address
 |  |
| * Telephone number
 |  |
| Authorisation status (valid or withdrawn) to provide credit servicing activities, including the first recorded date of authorisation, and date of withdrawal of authorisation (if applicable) |  |
| Authorisation status (“approved”, “prohibited for this credit servicer” or “generally prohibited for credit servicers based in France”) to receive and hold funds from borrowers according to Article 6 of Directive 2021/2167, including the first recorded date of authorisation, and the date of withdrawal of authorisation (if applicable) of that service |  |
| **Section 3: Further information on the credit servicer according to Article 13(2) of Directive (EU) 2021/2167, not destined for publication in the list or register of the host CA, but relevant for the determination of the date by when the credit servicer is able to start providing credit servicing activities in the host Member State** | **Credit servicer** |
| Date of initial notification by the home CA to the host CA of the intention of a credit servicer to provide credit service activities in that host Member State |  |
| Identity and address of the credit service provider in the host Member State (if applicable, multiple mentions possible): |  |
| * Name,
 |  |
| * Country,
 |  |
| * Town/ City
 |  |
| * Post code,
 |  |
| * Street
 |  |
| * Street number
 |  |
| The identity of the person(s) responsible at the credit servicer for managing the provision of credit servicing activities in the host Member State |  |
| Where applicable, a description of the measures taken to adapt the internal procedures, governance arrangements and internal control mechanisms of the credit servicer in order to ensure compliance with the laws applicable to a creditor’s rights under a credit agreement or to the credit agreement itself |  |
| A description of the procedure established in order to comply with the anti-money laundering and counter terrorist financing rules, whereby the national law of the host Member State transposing Directive (EU) 2015/849 designates credit servicers as obliged entities for the purpose of preventing and combating money laundering and terrorist financing |  |
| Proof that the credit servicer has appropriate means to communicate in the language of the host Member State or in the language of the credit agreement |  |
| Where that information is already known to the credit servicer, the Member State where the credit was granted, when different from the host and the home Member States |  |

1. Disponibles ici : <https://www.eba.europa.eu/publications-and-media/press-releases/eba-publishes-its-final-guidelines-national-lists-or> [↑](#footnote-ref-1)